

COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
June 2022

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

RECOMMENDATIONS

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
8 March 2022	Your Fund Surrey [Item 5]	<p>The Communities, Environment and Highways Select Committee expresses its concern that the number of Your Fund Surrey (YFS) approvals has been disappointing in contrast to the ambitions expressed in the July 2020 Cabinet Report.</p> <p>The Select Committee:</p> <p>CEHSC1/22: Strongly advocates that the rate of progress dramatically accelerates in the next two years and calls on the Cabinet to institute immediate action to ensure delivery with an update report (in 9 months) to the Select Committee.</p> <p>CEHSC2/22: Expects the process for small bids to be 'short-form' in scope to encourage applications as intended in July 2020 and expediate the entire</p>	<p>Denise Turner-Stewart, Cabinet Member for Communities and Community Safety</p> <p>Marie Snelling Executive Director for Customer & Communities</p>	December 2022		A service update will be provided at the 5 December 2022 meeting of the Communities, Environment and Highways Select Committee.

COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
June 2022

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
		<p>process so intended delivery gathers space.</p> <p>CEHSC3/22: Urges improvement in Member engagement by YFS team and the Council (including proactive communication with local Divisional Members about projects/applications in their area including relevant boroughs and districts).</p>				
	Adoption of Moving Traffic Enforcement Powers [Item 7]	<p>The Select Committee:</p> <p>Supports the draft recommendations to Cabinet outlined in the report.</p> <p>CEHSC4/22: Asks the Cabinet Member/Service to consider arranging an all-Member Seminar on this topic (Adoption of Moving Traffic Enforcement Powers) covering the changes, practical implications,</p>	<p>Matt Furniss, Cabinet Member for Transport & Infrastructure</p> <p>Katie Stewart, Executive Director for Environment, Transport & Infrastructure.</p> <p>Richard Bolton, Highways & Operations</p>		20 Sept 2022	<p>CEHSC4/22: An all Member Seminar on the Adoption of Moving Traffic Enforcement Powers will be scheduled for early 2023. This will follow the appointment of the relevant</p>

COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
June 2022

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
		<p>selected sites, associated process and Members' role.</p> <p>CEHSC5/22: Requests Cabinet Member to write to the relevant Government Minister for further details about pavement parking.</p>	<p>Infrastructure Group Manager</p> <p>David Curl, Parking & Traffic Enforcement Manager</p>			<p>supplier and will cover areas such as the policy changes and how it will be implemented, the process and site selection criteria.</p> <p>CEHSC5/22: A letter was sent to the Department for Transport earlier this year with a response provided in April 2022. The response confirmed that Ministers were actively considering the options for addressing pavement parking following a consultation that had taken place and they wanted to ensure councils have the right powers to deal with pavement parking effectively. We are aware that this is a priority for the DfT and they will publish the formal consultation response and next steps for policy as soon as possible. The formal consultation response has not been published</p>

COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
June 2022

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
Page 316						yet but when available you will be able to view it here https://www.gov.uk/government/consultations/managing-pavement-parking . Consideration will be given whether to write again to the DfT in light of recent government and ministerial changes.
	Outline Business Case for the re-procurement of waste treatment & disposal services-Update [Item 6]	The Select Committee: CEHSC14/22: Asks Cabinet Member, as part of the Outline Business Case (OBC) for the re-procurement of Waste treatment and disposal services process and negotiation, to enable the extension of opening hours of Surrey County Council Recycling Centres (CRC) to cover the entire week; and to develop pedestrian access to recycling facilities. Also, the OBC and the final assessment of bids should also consider and include carbon impact assessments.	Natalie Bramhall, Cabinet Member for Property and Waste Carolyn McKenzie, Director of Environment Alan Horton, Programme Manager Richard Parkinson, Resources and			CEHSC14/22: Improved pedestrian access projects are planned for two sites (Caterham and Warlingham) and will be completed prior to September 2024. The rethinking waste team are aware of the recommendation that new contracts include the ability to readily vary CRC opening hours and this is reflected in draft contract documents. Carbon assessments will be required by bidders as part of the procurement process.

COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
June 2022

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
Page 317		<p>CEHSC15/22: Requests Service (working with partners) to encourage more joined-up communication and outreach to residents about potential waste contaminations (and how to avoid this) in their weekly bins.</p> <p>CEHSC16/22: A short update note about the progress, when the next stage in the process is achieved, to be provided to the Select Committee.</p>	Circular Economy Group Manager			<p>CEHSC15/22: Work is underway with Surrey Environment Partnership (SEP) as part of the contamination board on a variety of initiatives to improve contamination within the recycling collections including, but not limited to; crew training on what contamination is, different forms of communications for residents that have contaminated their bins, and consistent messaging for what can be recycled across Surrey. Discussions are planned with SEP/ Joint Waste Solutions (JWS) and Surrey County Council (SCC) communications departments to reinvigorate the waste communications.</p> <p>CEHSC16/22: The Rethinking Waste Team will prepare an update to Select Committee on progress when plans are finalised.</p>

COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
June 2022

Annex B

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
14 June 2022	A Devolution Deal for Surrey [Item 5]	<p>The Select Committee:</p> <p>Supports the objective of Surrey seeking a County Deal on the basis of Levels 1 and 2, agrees with the principal stakeholders identified, and the proposed timetable.</p> <p>CEHSC6/22: Commends a cautious assessment, including any future governance, of what a Level 2 County Deal for Surrey will mean in practice, particularly for residents, businesses, community groups and other stakeholders to avoid raising expectations that may not be satisfied. This should be reflected in all communications and engagements.</p> <p>CEHSC7/22: Requests that the Surrey County Council continues to bring boroughs and districts on board to develop a broader consensus in order to jointly support the journey for a County Deal.</p>	<p>Tim Oliver, Leader of the Council</p> <p>Rebecca Paul, Deputy Cabinet Member for Levelling Up</p> <p>Michael Coughlin, Executive Director Partnerships, Prosperity and Growth</p>		20 Sept 2022	The recommendations have been sent to the Cabinet Member for Levelling Up and Executive Director Partnerships, Prosperity and Growth.

COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
June 2022

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
	Environment, Transport & Infrastructure Performance Review (April 2021-March 2022) [Item 6]	<p>The Select Committee:</p> <p>Welcomes the broad and credible KPIs produced by Environment, Transport and Infrastructure (ETI) Directorate as valuable tools for elected members and residents to monitor performance.</p> <p>CEHSC11/22: Urges the service to explore more ways to tap into local knowledge whilst – where possible – learning from similar work undertaken by other authorities to promptly deliver on relatively easily achieved tasks first.</p> <p>CEHSC17/22: Expresses concern on the loss of 2/3 of the £3 million Green Homes Grant Local Authority Delivery (GHLAD) grant to retrofit low-income homes but notes that three-to-five-year strategic procurement arrangements</p>	<p>Matt Furniss, Cabinet Member for Transport, Infrastructure and Growth</p> <p>Marissa Heath, Cabinet Member for Environment</p> <p>Katie Stewart, Executive Director, Environment, Transport and Infrastructure</p> <p>Natalie Fiskien, Chief of Staff, Environment, Transport & Infrastructure</p>		20 Sept 2022	<p>CEHSC11/22: The performance monitoring team are exploring indicators where the service can be benchmarked against other authorities to provide the opportunities to seek out best practice. This work will continue to evolve and be included in the next performance report.</p> <p>CEHSC17/22: The service has put in place measures to prevent this situation reoccurring. The managing agent procurement has completed and been awarded to Action Surrey, providing longer term certainty and</p>

COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
June 2022

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Recommendation	Responsible Member/ Officer	Deadline	Progress check	Recommendation response accepted/ implemented
Page 320		<p>have been established to avoid this happening again, and that a new £12.2 million grant to retrofit low-income housing across Surrey will be starting soon.</p> <p>CEHSC13/22: Suggests that in future the Directorate set out what is being put in place to address concerns raised to improve performance across the directorate in these different areas.</p>				<p>capability to act quickly for future grant funding and other opportunities.</p> <p>CEHSC13/22: The performance monitoring team will ensure this information is included in the next performance report.</p>

COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
June 2022

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

ACTIONS

Date	Item	Action	Responsible Member/ Officer	Deadline	Progress check	Action response. accepted/ implemented
14 June 2022	A Devolution Deal for Surrey [Item 5]	The Select Committee: CEHSC8/22: Asks that an update report – including a timeline, further and specific details raised (Community Infrastructure Levy - CIL, Local Enterprise Partnerships - LEP funding, transport, skills shortage and apprenticeships) be brought back to the Select Committee by October 2022.	Tim Oliver, Leader of the Council Rebecca Paul, Deputy Cabinet Member for Levelling Up Michael Coughlin, Executive Director Partnerships, Prosperity and Growth	October 2022	20 Sept 2022	A service update will be provided at a special and formal meeting of the Communities, Environment and Highways Select Committee on 9 November 2022.
	Environment, Transport & Infrastructure Performance Review (April 2021-March 2022) [Item 6]	The Select Committee: CEHSC9/22: Shares the concerns, specifically on funding, waste and customer satisfaction, marked as red and to be confirmed (TBC) and expects an even greater focus on improvement in these areas. Notes that the greener futures/climate indicators will be	Matt Furniss, Cabinet Member for Transport, Infrastructure and Growth Marissa Heath, Cabinet Member for Environment		20 Sept 2022	CEHSC9/22: The performance monitoring team continue to focus on indicators that are red or where targets have not been agreed. There has been significant improvement on funding; specifically, the procurement for a longer-term managing agent to

COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
June 2022

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Action	Responsible Member/ Officer	Deadline	Progress check	Action response. accepted/ implemented
		brought back to the full committee in October 2022 as part of climate change delivery plan report and the carbon budget to sit alongside the council's budget.	Katie Stewart, Executive Director, Environment, Transport and Infrastructure Natalie Fiskien, Chief of Staff, Environment, Transport & Infrastructure			support grant funded domestic retrofit programmes has now completed, providing longer term certainty and capability to act quickly for future grant funding and other opportunities. The Waste metrics are still below target, specifically the amount of waste sent to landfill which has been impacted by reduced Energy from Waste (EfW) capacity within the UK and overseas. This year we are hoping to see a significant decrease in landfill, due in part to plans for shredding bulky waste so that it can be sent to EfW facilities, and work is also ongoing to transform how we manage Waste services. In response to customer satisfaction results additional customer research has been undertaken and the outputs have been fed into a broader Customer Enquiry Improvement Plan being developed by ETI. Immediate activities include improving processes, reviewing customer

COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
June 2022

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Action	Responsible Member/ Officer	Deadline	Progress check	Action response. accepted/ implemented
Page 323		<p>CEHSC10/22: Requests a performance update report on an annual basis be provided to the CEH Select Committee with the waste metrics aligned with national statistics in the next update.</p>				<p>response times and training for staff on quality of responses, and additional resource will be dedicated to looking at improving online interactions.</p>
		<p>CEHSC12/22: Asks that, if not already in place, relevant Key Performance Indicators (KPIs) and targets be developed to reflect the urgency on climate emergency and other comments made by Members of the</p>				<p>CEHSC10/22: Environment, Transport & Infrastructure (ETI) will bring the next annual performance update to CEH Select Committee in July 2023. The performance monitoring team have identified a range of national Waste indicators that the service can be benchmarked against and is currently evaluating the most effective metrics to include in the next performance report.</p> <p>CEHSC12/22: A whole programme assessment of progress against the Climate Change Delivery Plan (CCDP) is being shared with Communities, Environment & Highways (CEH) Select Committee</p>

COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
June 2022

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date	Item	Action	Responsible Member/ Officer	Deadline	Progress check	Action response. accepted/ implemented
		Select Committee, e.g., KPI around innovation and technology; targets for carriageways; road safety; communication and engagement under Greener Futures; in 162 Highways, transport and other service areas to ensure implementation of Local Transport Plan 4 as quickly as possible. Also, information be provided about net trees planted; utilities/maintenance work undertaken; progress on carbon budget, CIL and other funding sources. Notes that in some cases, presentation of multi-year data would be more useful.				on 6 October 2022. This report includes assessment of progress against the 2030 and 2050 targets and evaluates progress against the 74 CCDP projects. A suite of KPIs to monitor the progress of delivery against the projects set out within the CCDP is expected to be ready early 2023. This will complement the carbon dashboard which measures the outcome of the CCDP. The performance monitoring team have now agreed targets for carriageways and road safety and will continue to focus on remaining indicators where targets have not been agreed. Work is ongoing to develop KPIs in service areas not currently monitored and includes those areas identified by CEH Select Committee members listed above. These will be included in the next performance report.